Hopper Loading Tips

A list of best practices for loading the IPak tray hopper.

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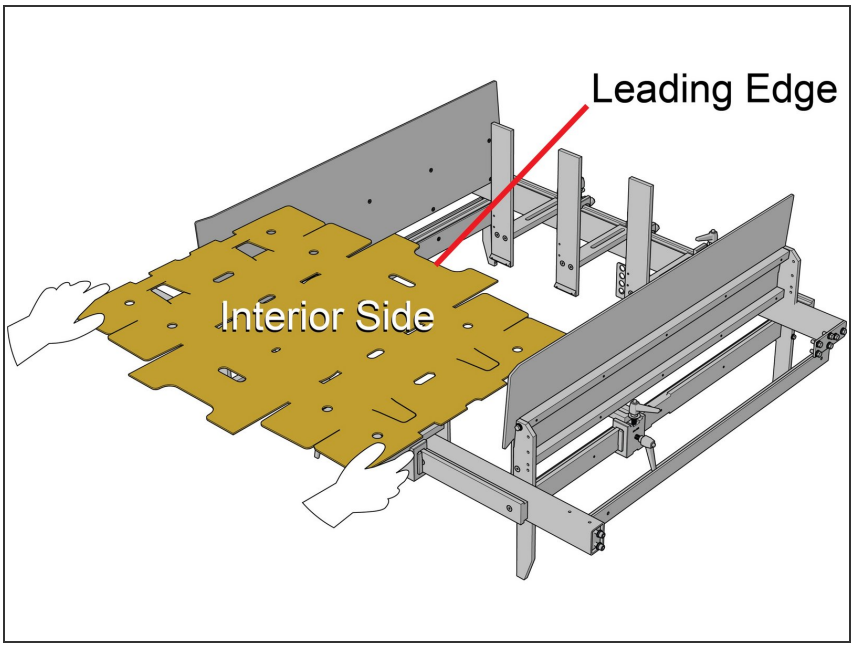


INTRODUCTION

The process of loading the hopper is a simple one, but following these tips will prevent tray jams and increase machine up-time.

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Step 1 — Correct Orientation



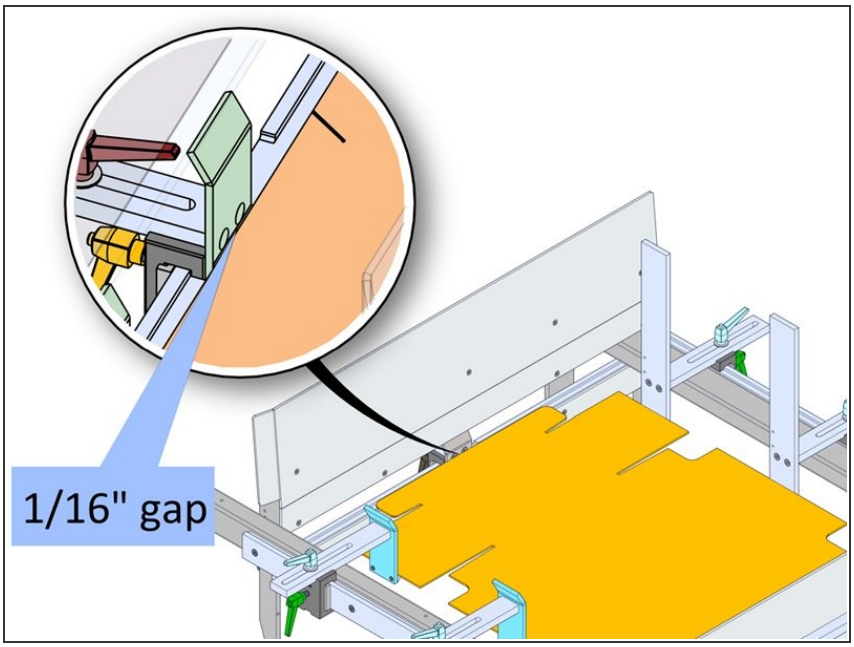
- Before loading, make sure that you can identify the interior side of the tray, as well as the leading and trailing edges of the tray.
- Make sure that the leading edge of the blanks are pointing in the correct direction and the interior side is facing up.

Step 2 — Check for Damage



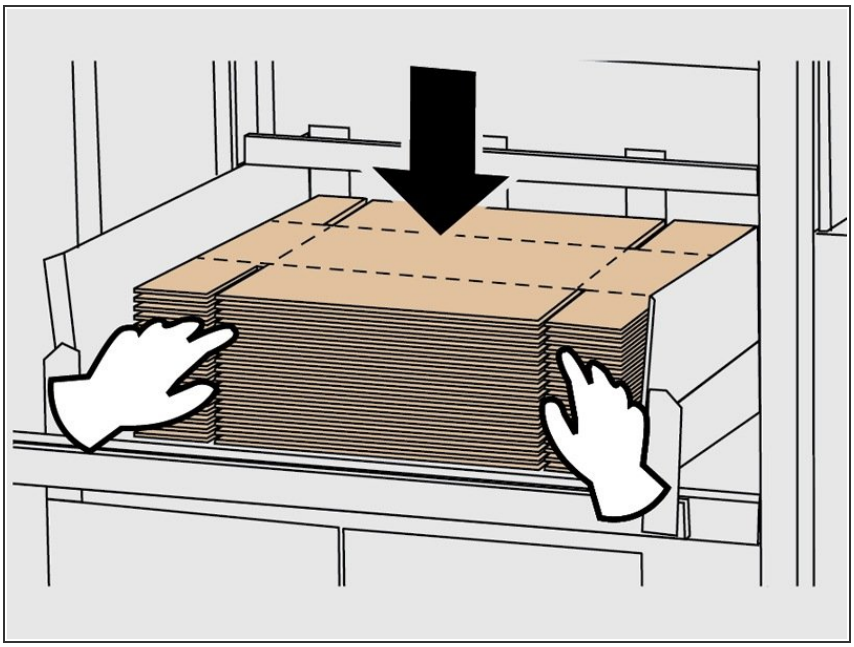
- If the trays are torn or bent, they may not form properly.
- Remove any blanks that have visible damage.

Step 3 — Adjust Hopper Guides



- If tray blanks are falling through the hopper or getting jammed in the hopper, the hopper guides need adjustment.
- Place a tray blank in the hopper and adjust each guide so that there is a 1/16" gap between the tray edge and the hopper guide.

Step 4 — Loading the Hopper without Stopping the Tray Former



- When the amount of tray blanks in the hopper reaches the “low” state, the tray former continues to run but a **Low Hopper** warning message appears on the HMI. You can refill the hopper without stopping the tray former.
- Place a stack of blanks on top of the ones currently in the hopper. Make sure that the new blanks sit within the hopper guides, and are in the correct orientation.
- The tray former continues to run and the HMI removes the **Low Hopper** warning.

Thank you for contacting us. For us to better assist you, please reach out to our technical support by phone at 1.888.565.3219 or 604.930.9300 or by email at Wexxar.Service@promachbuilt.com or Wexxar.Parts@promachbuilt.com along with your machine model and serial number. One of our tech support reps will be glad to answer any questions you may have.

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