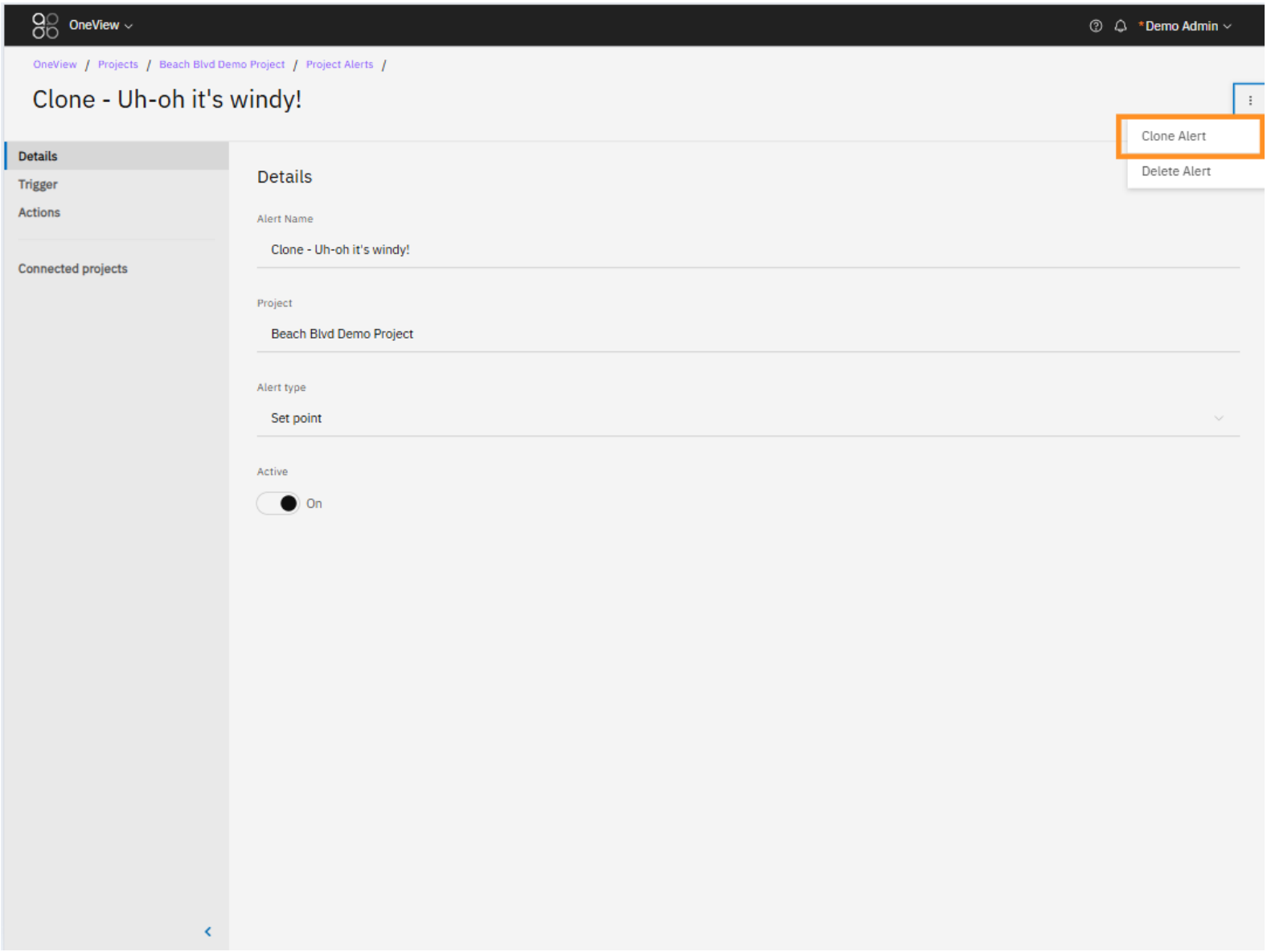
Clone an Alert

Clone alerts to quickly copy settings and create similar alerts with minor changes.

Written By: Jason

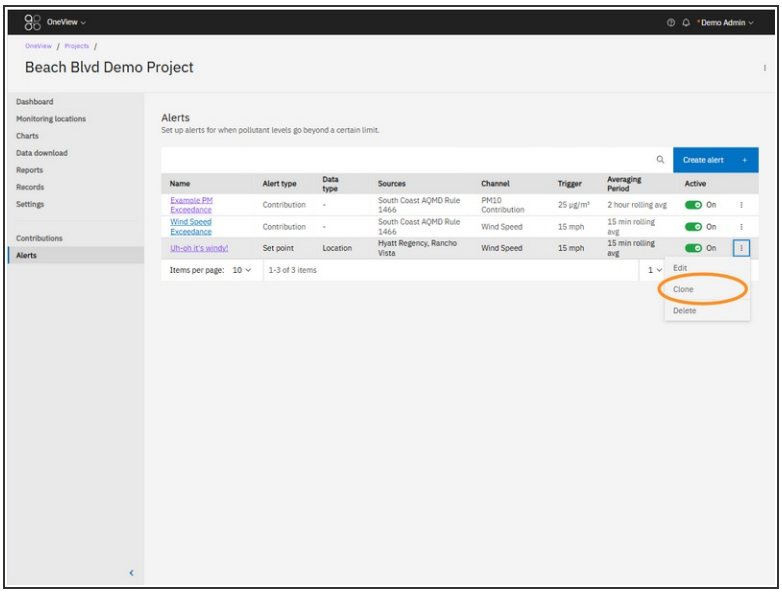


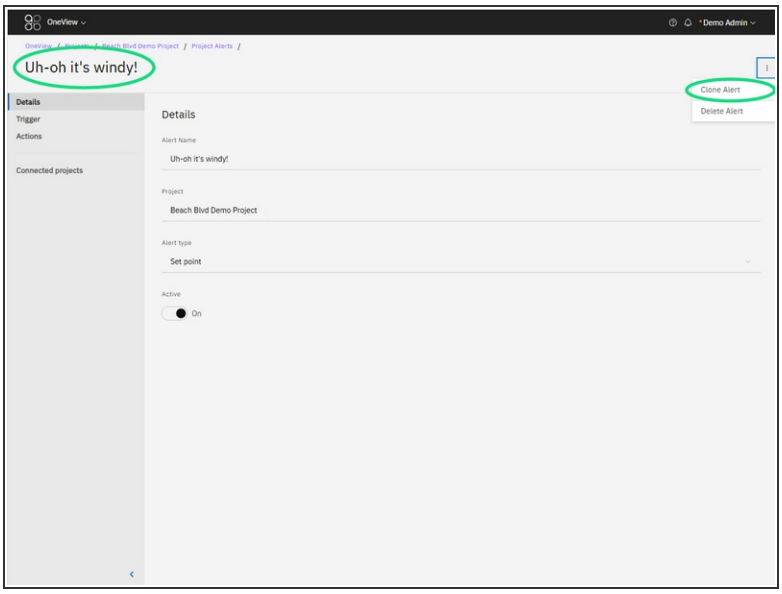
INTRODUCTION

You can clone an existing alert to quickly replicate its configuration without re-entering all the details. This is useful for creating multiple similar alerts with only small changes needed.

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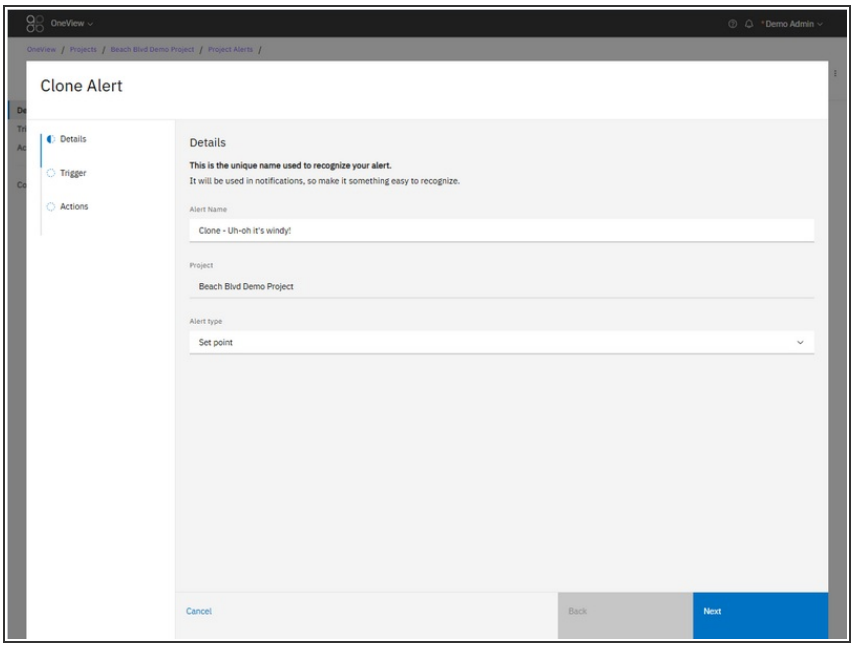
Step 1 — Open the Clone Menu





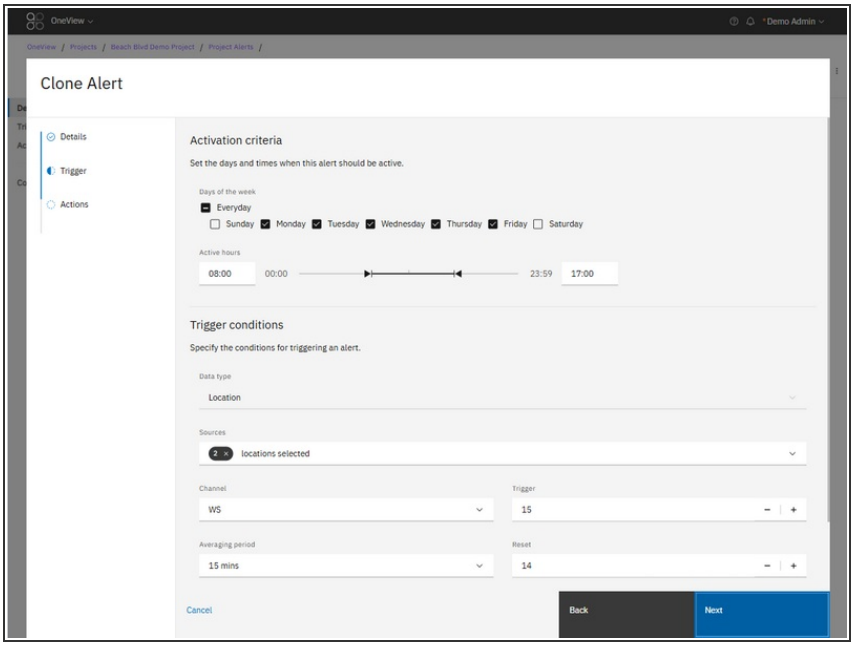
- **From the Alerts table:**
  - Go to the **Alerts** section of your project.
  - Click the **overflow menu (⋮)** next to the alert you want to duplicate.
  - Select **Clone**.
- **From inside an alert:**
  - Open the alert you want to clone.
  - Click the **overflow menu (⋮)** next to the alert name at the top of the screen.
  - Select **Clone**.

Step 2 — Review the Alert Details



- The **Clone Alert** workflow will open. This is the same as creating a new alert, except:
  - All settings from the original alert are already filled in.
  - The alert name will be pre-filled as: Clone - {Original Alert Name}
- You can change the alert name or any other settings if needed.

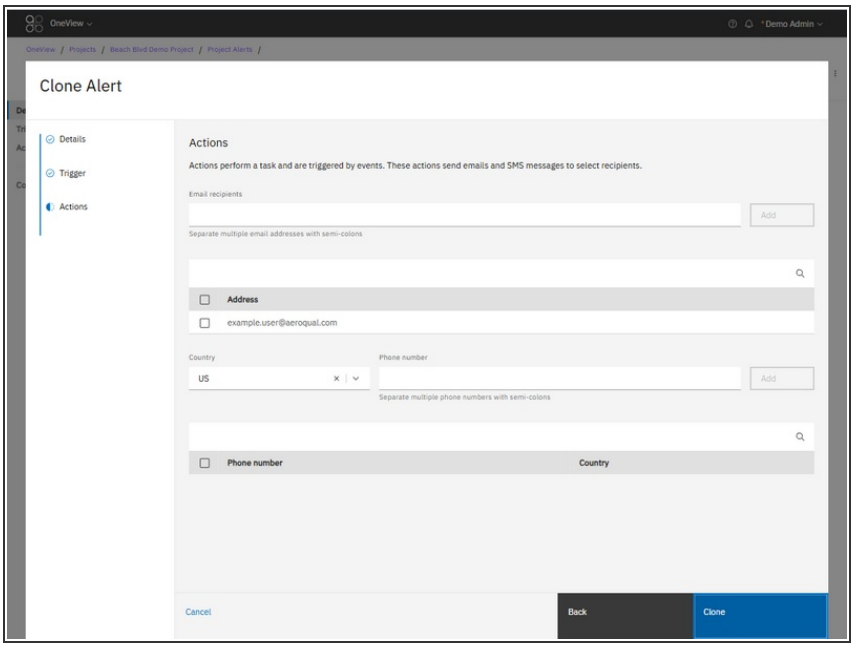
Step 3 — Check the Trigger Settings



- In the **Trigger** step:
- Confirm the activation criteria, data stream, averaging period, and trigger/reset values are correct.
- Edit any values if needed.

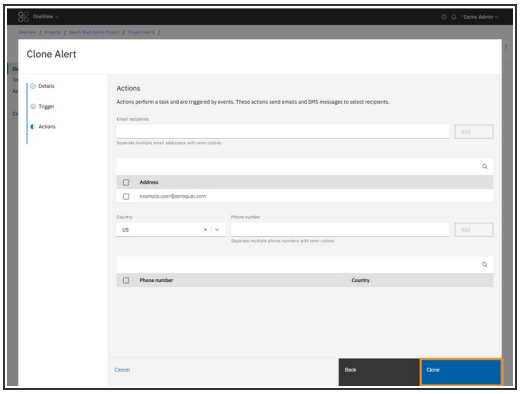
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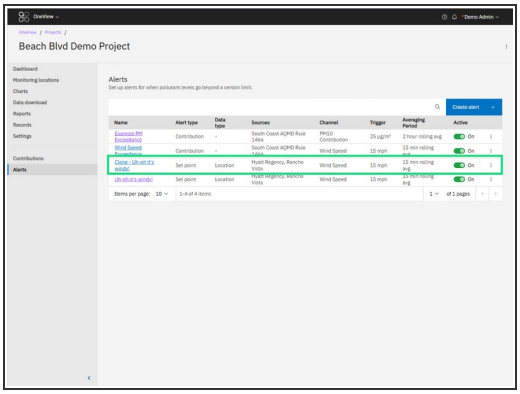
Step 4 — Confirm Alert Actions

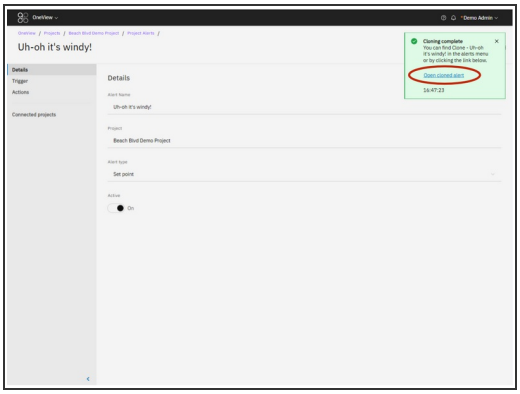


- In the **Actions** step:
  - Review the email and SMS recipients.
  - Add or remove any recipients if necessary.

Step 5 — Clone the alert







- Once all steps are reviewed:
  - Click **Next** to move through the workflow.
  - Click **Clone** to create the new alert.
- The new alert will now appear in the Alerts table with the updated name and settings.
- You can also acess the new alert by clicking on the link in the toast notification that appears.

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For further support, contact Aeroqual Support.

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